

**PORT OF IBERIA DISTRICT BOARD OF COMMISSIONERS
REGULAR MONTHLY MEETING AGENDA
TUESDAY, NOVEMBER 17, 2020
PORT ADMINISTRATIVE OFFICE – 5:30 P.M.
MINUTES**

The regular meeting of the Port of Iberia District Board of Commissioners was called to order by Commissioner Mark Dore', Board President, at the Port of Iberia Administrative Office, on Tuesday, November 17, at 5:30 P.M.

In attendance were Commissioners, Mark Dore', President, Danny J. David, Sr., Vice-President, Roy A. Pontiff, Secretary – Treasurer, Simieon d. Theodile, Elbridge "Smitty" Smith, III., and Patrick Broussard.

Commissioner Shane Walet was present via telephone.

Also present were Craig Romero, Executive Director, Tracy Boudreaux, Bookkeeper-Secretary, Ray Allain, Port Attorney, Ashley Philen, Allain and Allain, and Shari Landry.

Thus, with a quorum being acknowledged, Commissioner Elbridge "Smitty" Smith III. recited the opening prayer and the Pledge of Allegiance.

I. APPROVAL OF MINUTES – Regular Meeting Tuesday, October 20, 2020.

On a motion by Commissioner Patrick Broussard, and seconded by Commissioner Roy A. Pontiff, the Commission approved the minutes of the Regular Meeting held on Tuesday, October 20, 2020.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Elbridge "Smitty" Smith, III., and Patrick Broussard.

Nays: None.

Absent at Voting: Simieon d. Theodile.

And the motion was therefore passed on this the 17th day of November, 2020.

APPROVAL OF MINUTES – Special Meeting Monday, November 2, 2020.

On a motion by Commissioner Danny J. David, Sr., and seconded by Commissioner Elbridge "Smitty" Smith, III, the Commission approved the minutes of the Special Meeting held on Monday, November 2, 2020.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Elbridge "Smitty" Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: Simieon d. Theodile.

And the motion was therefore passed on this the 17th day of November, 2020.

II. EXPANSION

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Roy A. Pontiff to expand the Port of Iberia District Board of Commissioners Regular Board meeting of Tuesday, November 17, 2020 to Authorize the Executive Director to Negotiate a New Lease or Amending the Current Lease Between Hebert Shell & Limestone, Inc. Regarding Lot 25 (1.00 Acre) and Lots 26-28, 56-58 & 59B (6.580 Acres) Former Estis Well Service, LLC Yard; and to furthermore Discuss/Adopt a Resolution for the Board President to Execute the Cash Sale for Bernard Properties relative to the Port of Iberia Millennium Expansion Phase III Land Acquisition.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Elbridge "Smitty" Smith, III., and Patrick Broussard.

Nays: None.

Absent at Voting: Simieon d. Theodile

And the motion was therefore passed on this the 17TH day of November, 2020

III. DISCUSS AND/OR DISTRIBUTE THE FOLLOWING:

- (a) Budget Summary for Four (4) Months Ending October 2020.**
- (b) Listing of Utility Breakdown as it Relates to Electricity, Water, & Natural Gas.**
- (c) Listing of Tenant Lease Billings for 2020.**
- (d) Listing of Boat Stall Tenant Lease Billings for 2020.**
- (e) Approve Payment of Bills & Checks Issued During Interim Period.**

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Elbridge "Smitty" Smith, III., to approve and authorize the payment of bills for October 2020, and ratify those paid during the interim period.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Elbridge "Smitty" Smith, III., and Patrick Broussard.

Nays: None.

Absent at Voting: Simieon d. Theodile

And the motion was therefore passed on this the 17th day of November, 2020.

IV. REPORT FROM MR. GERALD GESSER, GESSER GROUP, APC ON:

**(a) Proposed Facility Inspection
{1} Discuss/Consider Gesser Group's Proposal.**

- Mr. Gerald Gesser reported there was no update on the above agenda item.

(b) Port of Iberia Small Repairs Projects

{1} Status Report for All Points End of Lease Items.

- Gesser Group, APC in conjunction with Dixie Electric Company has made a final evaluation of each of the buildings on the "All Points Campus". The objective of the evaluation was to document the current physical condition of each building relative to Mr. Gesser's March 2020 Report.
- During the review, several conditions were found that still remain in need of repair. Those items are not relative to the damages caused by Hurricane Laura.
- Overhead Door of Lafayette has worked on several overhead coiling doors on Friday and still needs to install One (1) door motor which should be completed this week- All Points issued a P.O. to Overhead Door for the repairs.
- Mr. Gesser is of the opinion that All Points has performed all required "End of Lease" repairs so as to place the facility into its original condition less "Normal Wear and Use". The facility will need some additional cleaning for marketing purposes.
- Mr. Gesser suggested to the Board that they may want to consider returning any deposits All Points may have.
- The Executive Director wants to do a walk through with Mr. Gerald Gesser before returning any deposits.

{2} Status Report for the "You Are Here" Port Sign Installation by Crosby Construction Services Located on David Berard Road.

- Gerald Gesser will have to go stake out location for Crosby to put the sign in place.
- Scheduled to be completed by December Regular Monthly Board Meeting.

{3} Status Report for Security Camera Location on David Berard Road.

- Gerald Gesser met with Mickey Bellott of Royal Security who submitted a proposal for replacing two cameras at the Marina.
- Mickey Bellott suggested to Gerald Gesser that we remove Two (2) of the existing cameras and install Two (2) new cameras which are more up to date, Analytic

Cameras & Infrared.

- The proposal No. 201110 dated November 10, 2020 from Royal Security Solutions, Inc. total is \$3,413.00 (Marina).
- Mark Dore questioned the Board if they wanted to do this, and Gerald Gesser suggested holding onto the proposal for now until Mickey Bellott gives Gerald Gesser the other two proposals regarding Solar Cameras to be placed at Weeks Island Road at David Berard Road and David Berard Road at C.P. Voorhies Road.

{4} Status Report on Cleco's Right-of-Way Request for Tract "R" – Rigid Constructors.

- Jude Hebert with Cleco gave all of the information at the October Board meeting.
- Gerald Gesser suggested that the Board signs off on the Right-of-Way.
- Jude Hebert stated that Ray Allain wanted some verbiage changed. Jude changed the verbiage and dropped it off with Tracy to get it signed, witnessed, and notarized. He can pick it up at any time.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Danny J. David, Sr. to approve and authorize the Board President and/or Board Vice President to execute a Servitude Agreement between Cleco and the Port of Iberia District relative to the Port of Iberia's tenant Rigid Constructors, LLC (Tract "R") located at the POI Millennium Expansion Phase II Property Site for temporary shore power; and the motion is further contingent upon legal review and approval.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III., and Patrick Broussard.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 17th day of November, 2020.

**{5} Status Report for Utility Meters
(Cleco, Lawco, Atmos, Entergy, Acadiana Waste).**

- Gerald Gesser presented the Board with a spreadsheet of the Utility Meters as it related to Entergy Meter Analysis and Cleco, Atmos, and Acadiana Account Analysis.
- Gerald Gesser went through the spreadsheets of his recommendations as far as turning off meters and stated his projected amount of savings.

- The Entergy meter located 1216 Unifab Road (Acct 156371031) is being paid by the contractor and also by the Port of Iberia office. The contractor is going to give Gerald information showing that they have been paying this bill.
- Gerald Gesser wants to get with the utility companies and get all of the bills and compare what he has to see if there could be more savings or not.

{6} Discuss/Consider Dixie Electric’s Final Invoice No. 0010130 for the Disconnection of meters and Assessments of meters.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Elbridge “Smitty” Smith, III. to approve and authorize the payment of Invoice Number 0010130 to Dixie Electric, Inc. in the amount of \$435.20 for the disconnection of meters and assessments of meters at various locations within the Port.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge “Smitty” Smith, III., and Patrick Broussard.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 17th day of November, 2020.

{7} Status Report for AT&T Buried Fiber Cable Installation.

- AT&T has installed a buried fiber cable from Port Road to Building “B-2” to service Seadrill’s electronics.
- A sketch was presented showing the actual location.
- Francis Fortier prepared the sketch dated November 9, 2020.

{8} Discuss/Consider Francis Fortier, PLS AT&T Fiber Cable Invoice No. 20-2026.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Roy A. Pontiff to approve and authorize the payment of Invoice 20-2026 to Francis Fortier, PLS in the amount of \$850.00 for the preparation of a sketch depicting the location of AT&T buried fiber cable to Seadrill at the POI West Yard.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge “Smitty” Smith, III., and Patrick Broussard.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 17th day of November, 2020.

{9} Discuss/Consider Gesser Group's Inv # 05-POI-SRP.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Simieon d. Theodile to approve and authorize the payment of Invoice 05-POI-SRP to Gesser Group, APC in the amount of \$8,880.00 for the period October 18, 2020 thru November 11, 2020 for Architectural Services provided for small repairs projects for Port of Iberia, as requested by the Executive Director.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 17th day of November, 2020.

(c) Hurricane Laura Storm Damages

{1} Status Report of Facility Damage Assessment.

- Gerald Gesser presented a spreadsheet to the Board that showed the Proof of Loss statements from Hurricane Laura for flood damages.
- Gerald Gesser suggested that we allow someone to sign the Proof of Loss statements.
- Ten (10) of the Port's facilities sustained flood water damages.
 - Superior Derrick (3 bldgs.); HIS (1 bldg.); Diamond Offshore (1 bldg.); Central Gulf (1 bldg.); All Points (3 bldgs.); and Sheriff Office (1 bldg.)

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Danny J. David, Sr., to approve and authorize the Board President to sign and execute the Proof of Loss statements from Hurricane Laura Storm damages assessment, as presented by Gesser Group APC November 17, 2020.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 17th day of November, 2020

{2} Discuss/Consider Gesser Group's Inv. #03-POI-HLSD

A motion was made by Commissioner Patrick Broussard, seconded by

Commissioner Simieon d. Theodile to approve and authorize the payment of Invoice 03-POI-HLSD to Gesser Group, APC in the amount of \$1,850.00 for Architectural Services as it relates to Hurricane Laura Storm damage assessments, for the period October 22, 2020 thru November 4, 2020.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 17th day of November, 2020

**(d) Hurricane Delta Storm Damage:
{1} Status Report of Hurricane Delta Storm Damage Assessment.**

- Gerald Gesser stated that as of November 4, 2020 the Port has filed a Preliminary Damage Assessment with FEMA. He is currently awaiting direction from FEMA.

{2} Discuss/Consider Gesser Group's Inv. #01-POI-HDSD

A motion was made by Commissioner Elbridge "Smitty" Smith, III., seconded by Commissioner Patrick Broussard to approve and authorize the payment of Invoice 01-POI- HDSD to Gesser Group, APC in the amount of \$1,850.00 for Architectural Services provided for Hurricane Delta storm damage assessments for the period October 23, 2020 thru November 4, 2020.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 17th day of November, 2020.

**V. LOUISIANA PORT CONSTRUCTION & DEVELOPMENT PRIORITY PROGRAM
SPN H.011928 "EAST & WEST YARD" EXPANSION & SITE IMPROVEMENTS
PROJECT:**

(a) Report from Mr. Oneil Malbrough of GIS Engineering, LLC. on:

- Oneil Malbrough presented the Board with an updated spreadsheet showing budgets and reimbursements for West Yard projects and Capital Outlay.
- Oneil discussed the relocation of the pipelines.

(b) Report from Mr. Austin Hebert of GIS Engineering, LLC on:

{1} Drainage Update SPN H.011928(324)

(Phase IV of SPN H.011928).

(a) Update on Status of Project

- Inspection walk-through with the contractor and LA DOTD was held on Thursday, October 22, 2020.
- A punch list was generated from this walk-through and issued to DOTD and the contractor, the contractor has begun work on the completion of the punch list.

(b) Discuss/Consider Coastal Construction & Engineering, LLC Application for Payment No. 7.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Elbridge “Smitty” Smith, III., to approve and authorize Application for Payment Number 7 to Coastal Construction & Engineering, LLC in the amount of \$27,256.50 for East & West Yard Expansion & Site Improvements Drainage Project Phase IV of SPN H.011928 for the period October 6, 2020 thru October 31, 2020; in accordance with contract dated March 31, 2020.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge “Smitty” Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting:

And the motion was therefore passed on this the 17th day of November, 2020.

(c) Discuss/Consider Partial Substantial Completion as of October 22, 2020.

- Certificate of Partial Substantial Completion Presented.
- Engineer’s Punch List form presented depicting Punch List Items to be completed.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Roy A. Pontiff to accept and approve Substantial Completion of the Project regarding Coastal Construction & Engineering, LLC Drainage Project SPN H.011928 (324) Phase IV; in accordance with the contract dated March 31, 2020; and motion further acknowledges that the 45-day Clear Lien Period will commence once the Substantial Completion has been recorded with the Iberia Parish Clerk of Court’s Office.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d.

Theodile, Elbridge “Smitty” Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting:

And the motion was therefore passed on this the 17th day of November, 2020.

**{2} Building B – POI West Yard SPN H.011928(325d)
Crane & Ventilation Purchase & Installation
(Phase Vd of SPN H.011928).**

(a) Update on Status of Project.

- Louisiana Crane installed all Three (3) 30-ton Cranes in Building B; One (1) Crane in Bay 1 and Two (2) Cranes in Bay 2.

**(b) Discuss/Consider Approval of Acadiane’ Renovations,
Ltd. Application for Payment No. 3.**

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Patrick Broussard to approve and authorize the payment of Payment Request Number 3 to Acadiane’ Renovations, Ltd. in the amount of \$57,457.86 for SPN: H.011928(325d) East & West Yard Expansion & Site Improvements Building B Crane & Ventilation Purchase & Installation Project Phase Vd of SPN H.011928 for the period October 6, 2020 thru November 5, 2020; in accordance with contract dated May 13, 2020.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge “Smitty” Smith, III., and Patrick Broussard.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 17th day of November, 2020.

**{3} Building B – POI West Yard SPN H.011928(325a)
Electrical Construction
(Phase Va of SPN H.011928).**

(a) Update on Status of Project.

- Preferred Electric, Inc. has installed all transformers, interior lighting, pulled all cable and feeder wires, and installed the automatic transfer switch and power panel atop the generator platform.
- Preferred Electric is currently installing guts in the interior panels, anticipating having power in the building within the next Two (2) weeks.

(b) Discuss/Consider Approval of Change Order No. 2.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Simieon d. Theodile to approve and authorize Change Order Number 2 regarding SPN H.011928 (325a) East & West Yard Expansion & Site Improvements Project Building B Electrical Construction as it relates to an increase of \$4,987.50 for Re-Routing Electrical for Additional Crane in Bay Two (2); the revised contract amount is \$524,135.50, and Motion further adds 17 contract days with a revised completion date of November 28, 2020; and motion further authorizes the Board President to execute said Change Order Number 2, and forward to LA DOTD for review and approval.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III., and Patrick Broussard.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 17th day of November, 2020.

(c) **Discuss/Consider Approval of Preferred Electric, Inc. Application for Payment No. 4.**

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Danny J. David, Sr. to approve and authorize Application for Payment Number 4 to Preferred Electric, Inc. in the amount of \$226,765.00 for SPN: H.011928(325a) East & West Yard Expansion & Site Improvements Building B Electrical Construction Project Phase Va of SPN H.011928 for the period October 1, 2020 thru October 31, 2020; in accordance with contract dated June 5, 2020.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 17th day of November, 2020.

{4} **Building B – POI West Yard SPN H.011928(325g)
Bay 5 Repairs and Renovations
(Phase Vg of SPN H.011928).
(a) Update on Status of Project.**

- Acadiane' Renovations, Ltd. Has installed the following in the recent weeks: 4" Backflow Preventer, Seven (7) hollow metal doors and frames, Gutters, Downspouts, and Trim, and Completed the replacement of old roof panels.

- The remaining items left for this project are: installing of the overhead doors, completing the in wall, and pressure washing the interior concrete.

(b) Discuss/Consider Acadiane’ Renovations Payment Application No. 4.

A motion was made by Commissioner Elbridge “Smitty” Smith, III., seconded by Commissioner Danny J. David, Sr., to approve and authorize Application for Payment Number 4 to Acadiane’ Renovations, Ltd. in the amount of \$148,586.14 for East & West Yard expansion & site improvements Building B Bay 5 Repairs and Renovations Project Phase Vg of SPN H.011928 for the period October 6, 2020 thru November 5, 2020; in accordance with contract dated June 5, 2020.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge “Smitty” Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 17th day of November, 2020.

**{5} Building B – POI West Yard SPN H.011928(325e)
Building B Multipurpose Facilities & Small Warehouse
(Phase Ve of SPN H.011928).**

(a) Update on Status of Project.

- Contract was awarded to Acadiane’ Renovations, LTD on November 6, 2020, along with the issuance of Deductive Change Order No. 1 that reduced the bid amount from \$945,814.37 to \$665,773.41.
- Acadiane’ has returned the signed contracts.
- GIS and Gesser Group are currently finalizing the Approved for Construction plans and specs.
- Pre-Construction meeting with Acadiane’ Renovations, Ltd. will be scheduled this week prior to issuing the Notice to Proceed
- Construction duration for this contract is 90 calendar days.

**{6} Building B – POI West Yard SPN H.011928(325b)
Concrete Construction**

(a) Update on Status of Project.

- All 6 in. and 9 in. concrete has been poured in Bays 1-4. Contractor is currently cutting construction joints.
- Projected to close this project within the next couple of weeks.

- GIS will have the invoice for next month. Invoice amount will be around \$483,000.00.

**{7} Building B – POI West Yard SPN H.011928(325f)
Site Improvements
(Phase Vf of SPN H.011928).
(a) Update on Status of Project.**

- Contractor has completed the bulkhead repairs on the South and West side of the slip, and is currently welding new cap to the sheets along the North side.
- Fencing contractor is currently installing post for the security fence along the fence alignment.

(b) Discuss/Consider Approval of Change Order No. 1.

A motion was made by Commissioner Simieon d. Theodile Sr., seconded by Commissioner Elbridge “Smitty” Smith, III., to approve and authorize Change Order Number 1 regarding SPN H.011928 (325f) East & West Yard Expansion & Site Improvements Project Building B Site Improvements as it relates to an increase of \$7,640.32 for the addition of Keypad System for Security Gate Opening, 20’ Double Gates for Security Fence (8’ High); and the revised contract amount is \$286,478.69, and motion further adds Eight (8) contract days with a revised contract completion date of December 20, 2020; and motion further authorizes the Board President to execute said Change Order Number 1, and forward to the LA DOTD for review and approval.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge “Smitty” Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 17th day of November, 2020.

(c) Discuss/Consider Approval of Garden City Construction Co, Inc. Application for Payment Number 1.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Roy A. Pontiff to approve and authorize Application for Payment Number 1 to Garden City Construction, Co., Inc. in the amount of \$43,142.62 for East & West Yard Expansion & Site Improvements Building B Site Improvements Project Phase Vf of SPN H.011928 for the period October 1, 2020 thru October 31, 2020; in accordance with contract dated September 24, 2020.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d.

Theodile, Elbridge “Smitty” Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 17th day of November, 2020.

- {8} Building B – POI West Yard SPN H.011928(325c)
Steel Repairs & Installation
(Phase Vc of SPN H.011928).
(a) Update on Status of Project.**

- Column repairs are currently ongoing.
- Painting contractor has pressure washed and applied the primer and first coat of paint to building exterior. Contractor is currently applying top coat to building exterior and coating interior columns.

- (b) Discuss/Consider Approval of Frisco Industrial Contractors, LLC Application for Payment Number 2.**

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Elbridge “Smitty” Smith, III. to approve and authorize Application for Payment Number 2 to Frisco Industrial Contractors, LLC in the amount of \$115,308.47 for East & West Yard Expansion & Site Improvements Building B Steel Repairs & Installation Project Phase Vc of SPN H.011928 for the period October 1, 2020 thru October 30, 2020; in accordance with contract dated August 28, 2020.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge “Smitty” Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 17th day of November, 2020.

- {9} Discuss/Approve GIS Engineering, LLC October Invoice Number 70004962 POI West Yard Expansion.**

A motion was made by Commissioner Roy A. Pontiff seconded by Commissioner Danny J. David, Sr., to approve and authorize the payment of Invoice Number 70004962 to GIS Engineering, LLC in the amount of \$120,307.50 for the period October 1, 2020 through October 31, 2020 which includes October activities including Building B design, bidding, & construction oversight, site/drainage improvements, Gesser Group Invoice, in accordance with contract dated August 21, 2018.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 17th day of November, 2020.

- (b) Report from Port Attorney on:
{1} Status/Update on POI West Yard.**

There was no update on the above Agenda item.

- (c) Report from Executive Director on:
{1} Status/Update on POI West Yard.**

There was no update on the above Agenda item.

VI. REPORT FROM MR. ONEIL MALBROUGH OF GIS ENGINEERING, LLC ON:

- (a) Port Millennium Expansion Phase III Project – Site Excavations & Dredging.
{1} Update on the Status of the Port Millennium Expansion Phase III Project.**

There was no update on the above Agenda item.

- (b) Bank Stabilization Project (Slip P-2).
{1} Project Update (Chart, All Points, Dynamic).**

- The final inspection walk-through with Patriot Construction was held on Thursday, October 21, 2020.
- Purpose of Change Order is to balance bid quantities that are substantially completed.
- Balancing Change Order will decrease Quantities due to Project underruns and Increase Quantities due to overruns required to complete the project.

- {a} Discuss/Consider Approval of Change Order No. 2.**

A motion was made by Commissioner Elbridge "Smitty" Smith, III, seconded by Commissioner Simieon d. Theodile to approve and authorize Change Order Number 2 regarding AGMAC Port – Site Bank Stabilization Slip P2 (Chart, Dynamic, and All Points) SPN 737-99-0669/H.006846 (324) Phase IV of SPN H.006846 (324) as it relates to the underrun of \$29,730.34 and includes installation of new 48" Drainage Pipes with Flap Gates; the revised contract amount is

\$762,157.16; and motion further adds 28 contract days with a revised contract completion date of December 30, 2020; and motion further authorizes the Board President to execute Change Order Number 2, and further forward to LA DOTD for review and approval.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 17th day of November, 2020.

{b} Discuss/Consider Approval of Patriot Construction and Industrial, LLC Pay App Number 3.

A motion was made by Commissioner Simieon d. Theodile, seconded by Commissioner Danny J. David, Sr., to approve and authorize the payment of Payment Application Number 3 to Patriot Construction and Industrial, LLC in the amount of \$310,943.32 for AGMAC Port – Site Bank Stabilization Slip P2 (Chart, Dynamic, and All Points) SPN 737-99-0669/H.006846(324) Phase IV of SPN H.006846(324) for the period October 4, 2020 thru November 3, 2020; in accordance with contract dated May 13, 2020.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 17th day of November, 2020.

{2} Discuss/Approve GIS Engineering October Invoice Number 70004964.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Elbridge "Smitty" Smith, III., to approve and authorize the payment of Invoice Number 70004964 to GIS Engineering, LLC in the amount of \$25,197.50 for the period October 1, 2020 thru October 31, 2020 which includes construction oversight activities in the month of October; in accordance with proposal dated October 10, 2019.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 17th day of November, 2020.

- (c) **Change of Scope Request Regarding SPN H.011756 Port Priority Port Improvements – Site Improvements at Tracts “K”, “L”, and “M” (POI Millennium Expansion Phase II Property Site).**
 - {1} **Expand SPN H.011756 to Include Improvements of Steel Bulkhead and Bankline Stabilization at Tracts “O” and “P” in the Vicinity of Tracts “K”, “L”, and “M”.**

There was no update on the above Agenda item.

- (d) **AGMAC Project General Engineering and Consulting Services:**
 - {1} **Update on Status of AGMAC Project.**

There was no update on the above Agenda item.

- {2} **Update on GIS Engineering, LLC submitting the 2020 – 2021 Capital Outlay Application on behalf of the Port of Iberia.**

There was no update on the above Agenda item.

- {3} **AGMAC Port’s Maintenance Dredging Permit Update.**

There was no update on the above Agenda item.

- {4} **Discuss/Approve GIS Engineering, LLC October Invoice #70004965.**

A motion was made by Commissioner Elbridge “Smitty” Smith, III, seconded by Commissioner Patrick Broussard, to approve and authorize the payment of Invoice Number 70004965 to GIS Engineering, LLC in the amount of \$425.00 for the period October 1, 2020 thru October 31, 2020; in accordance w/contract effective date of January 20, 2016, Amendment #1 August 16, 2016, Amendment #2 dated December 20, 2016, and Amendment #3 effective December 20, 2017.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore’, Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge “Smitty” Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 17th day of November, 2020.

**(e) AGMAC Phase I Dredging Project:
{1} Project Update.**

- Project team is currently working to finalize plans and specifications.
- Currently working on finalizing alignments and disposal areas on plan sheets.

{2} AGMAC Dredging Project – Update on Permit.

- LDNR
 - GIS submitted the revised placement plan for the Commercial Canal Segment. LDNR is currently reviewing the submitted details.
 - LDNR has requested information on Kinder Morgan Pipeline Permit Application. GIS has since contacted the consultant to obtain the information.
- The Army Corps of Engineers
 - The 408 review requested additional information. GIS has since provided responses to this request and is awaiting the latest update from the Corps.
- Shell permit is complete.
- Boardwalk's permitting is currently in process by DNR and United States Army Corp of Engineers.
- Kinder Morgan's permitting is currently in progress and will be submitted in the upcoming weeks.

{3} AGMAC Dredging Project – Pipeline Coordination.

GIS Engineering has held weekly coordination meetings with all three pipeline companies in Commercial Canal that require relocation (Shell, Boardwalk and Kinder Morgan). Kinder Morgan Pipeline is still being evaluated but most likely will require relocation prior to dredging on one of their pipelines (24" at Commercial Canal).

Mr. Oneil Malbrough presented a letter of Boardwalk Verification to the Board. Oneil stated that this is a letter verifying the pipe is there at the Youngsville location. He also stated that Boardwalk will be submitting an invoice to Mr. Craig Romero in December.

Oneil Malbrough presented another letter stating that GIS Engineering has reviewed Shell Pipeline Invoice No. 9000048 in the amount of \$2,806.95 and also Invoice No. 57L012706 in the amount of \$928.95. Mr. Oneil stated that in the Reimbursement Agreement with Shell Pipeline, the Port agreed to the 10% overhead. Invoice 9000048 for \$2,806.95 is the 10% overhead on an invoice the Port of Iberia has previously paid. Mr. Oneil Malbrough stated that both of these invoices have been verified by GIS Engineering & suggested to the Board to process them for payment.

A motion was made by Commissioner Danny J. David, Sr., seconded by Commissioner Patrick Broussard, to approve and authorize the payment of Invoice Number 90000498 to Shell Pipeline Company LP in the amount of \$2,806.95 for the 10% Overhead charge previously short paid on Invoice No. 57F013021, dated June 16, 2020.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III., and Patrick Broussard.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 17th day of November, 2020.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Simieon d. Theodile, to approve and authorize the payment of Invoice Number 57L012706 to Shell Pipeline Company LP in the amount of \$928.95 for Engineering & Survey Services & also includes the 10% Overhead cost, in accordance with Reimbursement Agreement.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III., and Patrick Broussard.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 17th day of November, 2020.

{4} Landowner Coordination.

There was no update on the above Agenda item.

{5} Survey Update.

There was no update on the above Agenda item.

{6} Discuss/Approve GIS Engineering, LLC October Invoice Number 70004963.

A motion was made by Commissioner Patrick Broussard, seconded by Commissioner Danny J. David, Sr. to approve and authorize the payment of Invoice Number 70004963 to GIS Engineering, LLC in the amount of \$38,170.68 for activities performed in the month of October 2020, as per contract dated August 29, 2019 and amendment No. 1 dated May 19, 2020.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III, and Patrick Broussard.

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 17th day of November, 2020.

VII. REPORT FROM PORT ATTORNEY ON:

- (a) Update on Waterway Obstruction Channel P-2-B Per Crosby Construction Services, Inc. Request for the Removal of Obstruction on the POI Millennium Expansion Phase I Property Site.**

Ms. Ashley Philen, Allain & Allain, stated that a notice was sent out to Matt Durand with Diversified Materials on October 30, 2020, Matt Durand signed for the letter on November 2, 2020. The letter states that Matt Durand has 30 days to submit a plan to the Board about how he plans to proceed with the removal of the barges. Ashley stated that if a plan is not received by December 2, 2020 then the Port is authorized to go ahead and remove the barges at Matt Durand's cost.

Mr. Ray Allain suggested to get with Ben Leblanc to give us an estimate for the removal and disposal of the barges. Roy Pontiff suggested having a Special Meeting after December 3, 2020 regarding this as well.

It was a consensus of the Board to get quotes to have the barges removed and to call a Special Meeting after December 2, 2020 to take action if barges are not removed before.

- (b) Update on Henry Bernard Property Located Behind the POI Administrative Office.**

{1} Update Buy/Sell Agreement Bernard Port Properties, LLC.

{2} Update Buy/Sell Agreement Bernard Holdings, LLC.

{3} Status of Jeff Simon, Simon and Simon, Performing the Title Work for the Port of Iberia and Purchasing and Issuing the Title Insurance Policy and Closing Documents Regarding Items {1} & {2}.

Ray Allain stated that the closing on the Bernard Property is scheduled for Friday, November 20, 2020 at 11:30 A.M. at the Port of Iberia office.

Ray Allain suggested to adopt a Resolution authorizing the Board Vice President to sign the Cash Sale from the Bernard family. Board President, Mark Dore, is unavailable for Friday. Ray Allain stated the property is roughly 38 acres of land.

A motion was made by Commissioner Roy A. Pontiff, seconded by Commissioner Elbridge “Smitty” Smith, III, to adopt the following:

RESOLUTION

BOARD OF COMMISSIONERS

PORT OF IBERIA DISTRICT

A meeting of the Board of Commissioners of the PORT OF IBERIA DISTRICT was held on the 17th day of November, 2020, at New Iberia, Louisiana.

Upon motion duly made, seconded and approved, it was RESOLVED that DANNY J. DAVID, SR., Board Vice President, be and is hereby authorized to execute and sign on behalf of the PORT OF IBERIA DISTRICT, appearing through its governing authority, the Board of Commissioners, a Cash Sale from Bernard Holdings, LLC, and Bernard Port Properties LLC, to The Port of Iberia District, for the purchase of Tract A containing 28.07 acres, and Tract B containing 12.16 acres, located in Section 2, T 13 SW, R 6 E, Iberia Parish, more particularly shown on Plat of Survey prepared by Frances Fortier, dated October 26, 2020, for the sum of Five Hundred Seventy-Seven Thousand Five Hundred and No/100 (\$577,500.00) DOLLARS.

**This Resolution having been submitted to a vote; the vote thereon was as follows:
Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d.
Theodile, Elbridge "Smitty" Smith, III, and Patrick Broussard.**

Nays: None.

Absent at Voting: None.

And the Resolution was therefore adopted on this the 17th day of November, 2020.

VIII. REPORT FROM EXECUTIVE DIRECTOR ON:

EXPANSION ITEM: Authorize Executive Director to Negotiate a New Lease or Amending the Current Lease Between Hebert Shell & Limestone, Inc. Regarding Lot 25 (1.00 Acre) and Lots 26-28, 56-58, & 59B (6.580 Acres) Former Estis Well Service, LLC Yard.

Commissioner Roy Pontiff asked the Executive Director how soon does this need to be completed, the tenant is requesting a lease credit that will take calculations to complete. Commissioner Roy Pontiff then asked if the Executive Director wanted to bring this back to the Board for the December meeting. Commissioner Roy Pontiff suggested that if the tenant wants to occupy the property, the Board would pass the Resolution contingent upon legal review & authorize the Board President to sign so this does not have to wait until the December meeting. Mr. Roy Pontiff also stated that he will get with Tracy to finalize the lease credit and then decide whether they will do a new lease or an amendment to the existing lease.

A motion was made by Commissioner Elbridge "Smitty" Smith, III., seconded by Commissioner Danny J. David, Sr. to approve and authorize the Executive Director to Negotiate a new Lease Agreement or amend the current Lease Agreement between Hebert Shell & Limestone, Inc. and the Port of Iberia Regarding Lots 25 (1.00 Acre) and Lots 26-28, 56-58, & 59B (6.580 Acres) Former Estis Well Service, LLC Yard; and Motion further authorizes the Board President to execute Lease Agreement contingent upon legal review and approval.

This motion having been submitted to a vote; the vote thereon was as follows:

**Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d.
Theodile, Elbridge "Smitty" Smith, III., and Patrick Broussard.**

Nays: None.

Absent at Voting: None.

And the motion was therefore passed on this the 17th day of November, 2020.

- (a) Update on Max J. Derbes, Inc. Regarding Marketing Vacant Port Properties.**

{1} Discuss/Consider Listing Agreement between Max J. Derbes, Inc. and Port of Iberia for Marketing Vacant Port Properties.

Executive Director, Craig Romero, stated that he sent the Board a copy of the contract for the Board to look at. Mr. Craig Romero then stated that Roy Pontiff suggested to him to bring this to the Policies & Procedures Committee. Policies & Procedures Committee Members consist of Shane Walet, Chairman, Patrick Broussard, and Elbridge "Smitty" Smith, III.

A motion was made by Commissioner Elbridge "Smitty" Smith, III., seconded by Commissioner Simieon d. Theodile to refer the discussion/consideration of the Listing Agreement between Max. J. Derbes, Inc. and the Port of Iberia District to the Policies & Procedures Committee for recommendation and bring back to full Board.

This motion having been submitted to a vote; the vote thereon was as follows:

Yeas: Mark Dore', Danny J. David, Sr., Roy A. Pontiff, Shane Walet, Simieon d. Theodile, Elbridge "Smitty" Smith, III., and Patrick Broussard.

Nays: None.

Absent at Voting:

And the motion was therefore passed on this the 17th day of November, 2020.

(b) Status Report Relative to Re-Negotiating the POI Aqua Dam Contract Between Moscamp, Inc. d/b/a Gulf Coast Aqua Dams.

The Executive Director stated that the hourly rates that the Port received from Mr. Campisi by email last month are the contract prices.

(c) Status Report on Proposed Plans for the Upgrade & Additional Footage to the Bulkhead for Prairie Contractors Asphalt Plant Site.

Mr. Austin Hebert with GIS Engineering stated that he reached out to Troy Bollich a couple weeks ago, but he will follow up with him and have an update for the December Board meeting.

**(d) Executive Director's Monthly Report.
{1} Status Road Survey of all POI Interior Roads (Oneil Malbrough, GIS Engineering & Executive Director).**

The Executive Director stated the Port ended up with \$3.1M with Capital Outlay for some interior roads that are highly traveled. Mr. Oneil Malbrough stated the main roads are: South Lewis St., Port Rd., Unifab Rd., David Berard Rd., and CP Voorhies Rd.

Mr. Romero also stated that the \$23M that is in Capital Outlay was not on the Bond Commission Agenda for November 19th. Mr. Craig has met with the Governor's office. We will be receiving a letter stating that we will be on the agenda in January 2021.

(d) Announcements:

There were no announcements at the meeting.

IX. ADJOURNMENT.

On a motion made by Commissioner Patrick Broussard, and seconded by Commissioner Roy A. Pontiff the meeting was adjourned at 7:12 p.m.

SECRETARY-TREASURER

PRESIDENT